

# PROFESSIONAL DEVELOPMENT & LEARNING COURSES

## MAY – DECEMBER 2024

Date	Time	Class
<b>MAY</b>		
05/02/24	8:00 AM - 10:00 AM	Generations That Work
05/07/24	8:00 AM - 11:00 AM	Emotional Intelligence Individual
05/08/24	9:00 AM - 11:30 AM	Understanding Upstate Finance Administration
05/09/24	8:00 AM - 11:00 AM	Communication Skills I: Back to the Basics
05/14/24	8:00 AM - 10:00 AM	Managing Change
05/15/24	10:00 AM - 12:00 PM	Business Operations for Nursing Leadership
05/15/24	1:00 PM - 3:30 PM	DiSC Workplace Profile Assessment
05/16/24	1:00 PM - 4:00 PM	Keys to Supervisory Success (ICNE)
05/17/24	8:00 AM - 11:00 AM	Communication Skills II: Being More Assertive: Handling Difficult People & Situations with Confidence! (ICNE)
05/21/24	8:00 AM - 10:00 AM	Conflict Dynamic Profile Individual (CDP-I)
05/21/24	1:00 PM - 2:30 PM	Employee Engagement I
<b>JUNE</b>		
06/04/24	8:00 AM - 10:00 AM	Self-Mediation of Conflict

06/06/24	8:00 AM - 10:00 AM	Team Building and Group Development (ICNE)
06/07/24	8:00 AM - 10:00 AM	Developing Leadership Presence
06/11/24	8:00 AM - 11:00 AM	Emotional Intelligence Multi-Rater
06/11/24	8:30 AM - 11:00 AM	Leading Change
06/12/24	9:00 AM - 12:00 PM	We Are Upstate
06/13/24	8:00 AM - 11:00 AM	Emotional Intelligence Individual
06/13/24	1:00 PM - 3:00 PM	Authentic Leadership
06/14/24	8:00 AM - 10:00 AM	Assessing and Changing your Workplace Culture (ICNE)
06/18/24	7:30 AM - 10:30 AM	Communication Skills I: Back to the Basics
06/20/24	10:00 AM - 12:00 PM	Effective Nursing Leadership within a Magnet Organization
06/20/24	1:00 PM - 4:00 PM	Five Behaviors Personal Development
06/25/24	8:00 AM - 11:00 AM	Emotional Intelligence Three-60
06/25/24	1:00 PM - 4:00 PM	Leader as Mediator
06/27/24	8:00 AM - 11:00 AM	Communication Skills I: Back to the Basics

<b>Date</b>	<b>Time</b>	<b>Class</b>
<b>JULY</b>		
07/11/24	8:00 AM - 11:00 AM	Emotional Intelligence Individual

07/16/24	9:00 AM - 12:00 PM	Leadership Ethics
07/17/24	1:00 PM - 3:30 PM	DiSC Workplace Profile Assessment
07/18/24	8:00 AM - 11:00 AM	Communication Skills II: Being More Assertive: Handling Difficult People & Situations with Confidence! (ICNE)
07/19/24	8:00 AM - 11:00 AM	Keys to Supervisory Success (ICNE)
07/23/24	7:30 AM - 10:30 AM	Emotional Intelligence Multi-Rater
07/23/24	8:30 AM - 10:30 AM	Employee Engagement II
07/26/24	8:00 AM - 10:00 AM	Communication Skills I: Back to the Basics
<b>AUGUST</b>		
08/01/24	8:00 AM - 10:00 AM	Authentic Leadership
08/02/24	8:00 AM - 10:00 AM	Team Building and Group Development (ICNE)
08/08/24	8:00 AM - 10:00 AM	Developing Leadership Presence
08/09/24	8:00 AM - 10:00 AM	Time Management: Take Back Your Day! (ICNE)
08/13/24	8:00 AM - 11:00 AM	Emotional Intelligence Individual
08/13/24	9:00 AM - 11:30 AM	Understanding Upstate Finance Administration
08/20/24	8:30 AM - 10:00 AM	Employee Engagement I
08/22/24	1:00 PM - 3:00 PM	Communication Skills I: Back to the Basics
08/27/24	12:00 PM - 3:00 PM	Emotional Intelligence Multi-Rater
<b>SEPTEMBER</b>		
09/10/24	1:00 PM - 4:00 PM	We Are Upstate

09/12/24	8:00 AM - 11:00 AM	Emotional Intelligence Individual
09/12/24	1:00 PM - 3:00 PM	Assessing and Changing your Workplace Culture (ICNE)
09/13/24	8:00 AM - 11:00 AM	Communication Skills II: Being More Assertive: Handling Difficult People & Situations with Confidence! (ICNE)
09/17/24	9:00 AM - 11:30 AM	Self-Mediation of Conflict
09/19/24	1:00 PM - 3:00 PM	Conducting Great Meetings! (ICNE)
09/19/24	1:00 PM - 4:00 PM	Five Behaviors Personal Development
09/25/24	9:00 AM - 12:00 PM	Leader as Mediator
09/26/24	8:30 AM - 11:00 AM	Leading Change
09/27/24	8:00 AM - 10:00 AM	Communication Skills I: Back to the Basics
<b>OCTOBER</b>		
10/01/24	8:00 AM - 11:00 AM	Emotional Intelligence Multi-Rater
10/03/24	8:00 AM - 11:00 AM	Emotional Intelligence Three-60
10/03/24	1:00 PM - 3:00 PM	Time Management: Take Back Your Day! (ICNE)
10/04/24	8:00 AM - 10:00 AM	Developing Leadership Presence
10/09/24	1:00 PM - 3:30 PM	Self-Mediation of Conflict
10/16/24	10:00 AM - 12:00 PM	Business Operations for Nursing Leadership
10/17/24	1:00 PM - 3:00 PM	Employee Engagement II
10/18/24	9:00 AM - 11:30 AM	DiSC Workplace Profile Assessment
10/24/24	7:30 AM - 10:30 AM	Emotional Intelligence Individual

10/24/24	10:00 AM - 12:00 PM	Effective Nursing Leadership within a Magnet Organization
10/24/24	1:00 PM - 3:00 PM	Get Your Bounce Back! (Resiliency and Wellness) (ICNE)
10/24/24	1:00 PM - 4:00 PM	Leadership Ethics
10/25/24	8:00 AM - 10:00 AM	Art of Journaling
<b>NOVEMBER</b>		
11/01/24	8:00 AM - 10:00 AM	Team Building and Group Development (ICNE)
11/07/24	8:00 AM - 11:00 AM	Emotional Intelligence Multi-Rater
11/07/24	1:00 PM - 3:00 PM	Communication Skills I: Back to the Basics
11/12/24	1:00 PM - 2:30 AM	Employee Engagement I
11/13/24	1:00 PM - 3:30 PM	Understanding Upstate Finance Administration
11/14/24	8:00 AM - 11:00 AM	Keys to Supervisory Success (ICNE)
11/15/24	8:00 AM - 11:00 AM	Communication Skills II: Being More Assertive: Handling Difficult People & Situations with Confidence! (ICNE)
11/19/24	8:00 AM - 11:00 AM	Emotional Intelligence Individual
11/19/24	9:00 AM - 11:30 AM	DiSC Workplace Profile Assessment
<b>DECEMBER</b>		
12/04/24	9:00 AM - 12:00 PM	We Are Upstate
12/05/24	1:00 PM - 3:00 PM	Managing Remote Teams
12/06/24	8:00 AM - 10:00 AM	Succession Planning 101
12/10/24	9:00 AM - 12:00 PM	Five Behaviors Personal Development

12/12/24	8:30 AM - 11:00 AM	Leading Change
12/12/24	9:00 AM - 11:30 AM	Self-Mediation of Conflict
12/12/24	12:00 PM - 3:00 PM	Emotional Intelligence Individual
12/12/24	1:00 PM - 3:00 PM	Assessing and Changing your Workplace Culture (ICNE)
12/17/24	8:00 AM - 11:00 AM	Emotional Intelligence Multi-Rater
12/17/24	1:00 PM - 4:00 PM	Leader as Mediator