



Personal Safety is Everyone's Business

## Upstate Medical University Campus Personal Safety Committee

2004 - 2005 Annual Report

The Committee held eight meetings from September, 2004 through June, 2005. Members from all areas of the hospital staff, administration, faculty and student body supported the Committee.

Our main focus continues to be keeping the campus informed about safety and security related issues. We respond to concerns about individual personal safety in the following areas: parking facilities and the shuttle system; emergency procedures/notification; campus and fire safety procedures.

The Committee held an evening meeting in November using a walking tour of the campus as a format to evaluate lighting as well as other safety issues. Our findings in the enclosed memo were sent to Mr. Gary Kittell and Mr. Steve Brady with recommendations for continued improvements and comments on the positive changes we've noted.

In the spring, members of the Committee walked through Clark Tower, the student residence. The hallways, stairways and common areas were very clean and we found few safety issues which were reported to Physical Plant. The list is appended.

The campus personal safety brochure was printed and will be distributed to new students and new employees. Copies will also be available at several locations on campus. The brochure includes personal safety tips and campus/community resources.

Next year we plan to continue our annual evening outdoor safety walk and inspect at least one more building. We will continue with our web site to allow for feedback from campus members and continue to promote safety awareness.