

Upstate Medical University **Campus Personal Safety Committee**

2002 - 2003 Annual Report

The Committee held eight meetings from September, 2002 through June, 2003. The Committee was supported by members from all areas of the hospital staff, administration, faculty and students.

Our main focus continues to be the review of the on-going safety concerns brought to the Committee by members or by the hospital or campus departments. The Committee monitors concerns about the parking facilities, the shuttle system and fire safety procedures.

In November we did a personal safety walk - through inspection of Jacobsen Hall. Our findings in the enclosed memo have been sent to Mr. Gary Kittell. The Committee held an evening meeting in May using a walking tour of the campus as a format to evaluate lighting as well as other safety issues. Another memo, also enclosed, was sent to Mr. Steve Brady with recommendations for continued improvements and comments on the positive changes we've noted. We continue to see progress in addressing unsafe conditions which we have pointed out over the last several years.

A web site for our committee is now available as a link from the campus public safety web site. We will continue to add information and links.

We began the design of a personal safety brochure to be distributed to new students and new employees. We plan to have it published in the fall.

Next year we plan to continue our annual evening outdoor safety walk, and inspect at least one more building. We will complete the personal safety brochure and continue to work on our web site to allow for feedback from campus members and continue to promote safety awareness.