

Recruiting Graduate Students for Your Research Laboratory

Join the GFO

- All GFO faculty are also faculty in the College of Medicine. GFO membership provides you with access to quality graduate students, who are key to the success of any faculty member's research.
- To sponsor a graduate student in your lab for a rotation or to become a Thesis Advisor the faculty member must be a member of the College of Graduate Studies' Graduate Faculty Organization (GFO).
- **See “Joining the Graduate Faculty Organization” PowerPoint**

Knowing changes everything.™

Market Yourself

- Get your name and research interests on our website
 - The College of Graduate Studies has a list of all Graduate Faculty <http://www.upstate.edu/grad/faculty/completelist.php> To be listed you must have a current GFO appointment.
 - Faculty lists and research interests should be included and updated on your department's and all adjunct webpages. Contact the administrative staff in your department, Educational Communications or the College of Graduate Studies for more information or help updating.
 - Research Administration has lists of faculty researchers, contact 4-4515 for more information.
 - Incoming students refer to the “How to Find a SUNY Scholar” database: <http://www.scholaruniverse.com/public/33749/search> Contact Barb Humphrey, in Research Administration, for more information on updating your profile.

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Recruiting Our Students

- We offer several opportunities for you to present yourself, your research and your lab to our students:
 - **Complete a College of Graduate Studies' Letter of Intent** form if you are interested in sponsoring a graduate student for a laboratory rotation. The list of faculty who have completed this form is a valuable resource for students looking for a thesis advisor.
 - **Attend our Orientation Events:** Every fall, we sponsor a Welcome Reception for our current faculty and students to meet and greet our incoming students, each undeclared PhD student will be looking for labs to rotate in and eventually join.
 - **GS604 Research Opportunities:** Each program has an afternoon to present its active research projects to our incoming students; this information will help the students decide where to carry out their dissertation project and research.
 - **Lecture** in a Graduate Studies Course..

Recruiting Our Students

- We offer several opportunities for you to present yourself, your research and your lab to our students:
 - **Annual Biomedical Sciences Retreat:** This all day event held every fall, sponsored by the College of Graduate of Studies, features oral presentations and a poster session. It's a great opportunity to meet our incoming students, new faculty, or just see what research is happening here
 - **Host a Summer Undergraduate Research Fellowship (SURF) student over the summer:** These students are recruited back to the graduate school and often choose the same lab.
 - **Participate in the Visiting Lecture Series:** This is a program that helps to recruit students to Upstate and hopefully back to your lab.

Recruiting Our Students

- The best way to recruit new hands into the lab is to make yourself available for our recruitment events:
 - **College of Graduate Studies Recruitment Days:** Selected applicants are invited to visit campus at our expense in the Spring. During their two day visit, students tour our research facilities, hear about the programs we offer and meet some of our current students. Students meet one-on-one with our research faculty.
 - **MD/PhD Recruitment Days:** Selected applicants are invited to visit us at our expense in December or January. During their visit, students tour our research facilities, hear about our program and meet some of our current students. This also gives students the opportunity to meet one-on-one with our research faculty.
 - **To be included in either of these events, make sure that your information on our faculty lists is up-to-date. This is where recruits select whom they want to meet on recruiting days.**

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